

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
FEBRUARY 22, 2021

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday FEBRUARY 22, 2021. A budget workshop will begin at 1:30 P.M. in the Commissioners Courtroom. Court will recess and reconvene at 3:30 P.M. for the regular meeting.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

BUDGET WORKSHOP – 1:30 PM:

Location: Commissioners Courtroom (3rd Floor of County Courthouse)

Call to Order

REGULAR SESSION – 3:30 PM:

Location: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

- **Judge Kathryn G. Wiseman**
 - Discussion / Possible Action: Designating Howard County as a Purple Heart County
 - Presentation of West Texas Centers Audit Report
- **Sharon Adams, County Treasurer**
 - Discussion / Possible Action: Personnel Considerations
 - Discussion / Possible Action: Treasurers Monthly Report
- **Jackie Olson, County Auditor**
 - Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
 - Discussion / Possible Action: Update Notice to Bidder's Form
 - Discussion / Possible Action: Disbursement Agreements
- **Stan Parker, County Sheriff**
 - Discussion / Possible Action: MOU between Howard County and Midland Police Department for the use of the Howard County Airport-Driving track
- **Commissioner Eddilisa Ray Pct. 1**
 - Discussion / Possible Action: Preparation for Winter Conditions
- **Brian Klinksiek, Road Engineer**
 - Discussion / Possible Action: Update of Auction
 - Discussion / Possible Action: Accelerating letting schedule for the remainder of FY 2021
 - Discussion / Possible Action: Roadway Maintenance Update
- Discussion of Law Enforcement Radio System and take any necessary action.
- Opportunity for mention of any items to be on the future agendas.

Attest:



A handwritten signature in blue ink that reads "Kathryn G. Wiseman".

Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 22nd day of February, A.D. 2021 the Commissioner Court of Howard County met in Workshop session at 1:30 PM and Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2 (present for Regular session), **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4 was absent.

The Workshop was called to order @ 1:38 PM.

Judge Wiseman let the Court know that she had done a Disaster Declaration for the County due to the extreme weather conditions for the prior week.

Judge Wiseman also informed the Court that an ad had been put in the local newspaper and the County website announcing that applications for the JP 1-2 job opening would be taken until March 1, 2021. Commissioners then made the decision they could do job interviews during that week and would plan on making a decision at the March 8, 2021 meeting.

Jackie Olson, County Auditor went over several different financial reports concerning several funds with the Court.

No action was taken during the Workshop.

The Court recessed at 2:44 PM.

The Court reconvened @ 3:33 PM.

Judge Wiseman introduced Jim Bracken, Chief Commander of Chapter 1919 of the Purple Heart Veterans who made a presentation what it would mean if Howard County became a Purple Heart County. Mr. Bracken also recognized other Purple Heart recipients that were in attendance at the meeting.

A motion was made by Commissioner Long and seconded by Commissioner Ray to designate Howard County as a Purple Heart County as presented by Jim Bracken, Purple Heart Chief Commander, Chapter 1919. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman presented the West Texas Centers Annual Financial and Compliance Report for the Year Ended August 31, 2020. No action necessary.

Judge Wiseman informed the Court that she had done a Disaster Declaration for County of Howard due the widespread or severe damage, injury, or loss of property resulting from an unprecedented winter weather event. The State of Disaster shall continue for a period of not more than seven days from the date of the declaration, February 22, 2021. She stated that the Court would be able to extend the time period if necessary due to the fact that there could be

further damaged discovered. Both Commissioner Ray and Brian Klinksiek, County Road Administrator, spoke of damage they were aware of that had already been discovered and the possibility of more damaged not yet discovered.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to extend the Disaster Declaration for County of Howard beyond the seven day period set in the original Declaration as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Treasurer's Monthly Report for January 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to accept the bid for Cross Roads Electric @ \$7152.50 to replace 61 light fixtures with LED flat panel light fixtures providing that the company will furnish all of their own materials, scaffolds, etc. and clean up after the job as presented by Baldomar Cortez, Head of Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to table action on flooring for the Library until more bids can be obtained. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Jail for 12 LED lights for the Law Enforcement Center from Cain Electric @ \$1200; Jail for Camera and supplies from CCTV Security Pros @ \$6019; Jail for pole light for impound yard from Cain Electric @ \$2499; and Library for assorted adult books from Center Point Large Print @ \$1186.38. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to update the Notice to Bidder's Form as recommended by the County's Insurance Agent. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Disbursement Agreement for the Howard County Council on Aging in the amount of \$2800, a budgeted item, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to accept the Agreement Between Howard County and the City of Midland, Texas for the Midland Police Department for the use of the Howard County Airport-Driving track as presented by Dean Restelli, Chief Deputy Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Ray was on the agenda to discuss preparations for winter conditions which were discussed during the Disaster Declaration discussion. No further discussion needed.

Brian Klinksiek, County Road Administrator, gave an update on the auction held selling vehicles. No action needed.

Brian Klinksiek, County Road Administrator, stated that Accelerating the Letting Schedule for the remainder to the FY 2021 was still tabled at this time.

Brian Klinksiek, County Road Administrator, gave roadway maintenance updates. No action needed.

Commissioner Long announced that applications to fill the unexpired term for JP 1-2 would be accepted until March 1, 2021.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to pre-approve the anticipated change order from Harris Company for the South Mountain Tower @ \$240,290 as presented by Commissioner Craig Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court was adjourned @ 4:24 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 22, 2021.



A handwritten signature in blue ink that reads "Brent Zitterkopf".

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas